



# DIK International Limited

DIK International Limited is currently employing Environmental Manager, preferably a person who specialized in water pollution Sector and knowledgeable in the International Maritime Organization, Marine Pollution (MARPOL 73/78). Requirements are listed below.

<b>Job title</b>	<i>Environmental Port Manager</i>
<b>Reports to</b>	<i>Managing Director through General Managers</i>

## **Job purpose**

Environmental Port Manager shall be responsible for overseeing the marine environmental operations of the Company and for developing, implementing and monitoring environmental strategies that promote sustainable development.

## **Duties and responsibilities**

- ◆ overseeing the use of all resources within the Company
- ◆ implementing environmental policies and practices
- ◆ developing schemes for pollution reduction and pollution prevention
- ◆ ensuring compliance with environmental legislation
- ◆ auditing, analyzing and collating environmental performance data and reporting information to internal staff, clients and regulatory bodies
- ◆ managing environmental strategy budgets
- ◆ liaising with internal staff including senior managers and directors
- ◆ providing environmental training to staff at all levels
- ◆ managing a team of technical, scientific and engineering staff
- ◆ writing plans and reports
- ◆ keeping up to date with changes in environmental legislation and initiatives including IMO (International Maritime Organisation) directives
- ◆ producing educational resources
- ◆ liaising with regulatory bodies
- ◆ advising Senior Management on applicable laws and regulations
- ◆ raising public awareness
- ◆ integrating science and policy to develop marine resource management and/or monitoring plans

## Qualifications

### *Education*

- ♦ Minimum University Degree in a related subject

### *Must be proficient in speaking and writing English Language*

### *Proficiency in the use of computers for minimum:*

- ♦ Microsoft Office
- ♦ Data base management
- ♦ Spreadsheets
- ♦ E-mail, Internet...

### *Personal characteristics*

The Environmental Port Manager should demonstrate competence in some or all of the following:

- ♦ **Behave Ethically:** Understand ethical behavior and business practices, and ensure that own behavior and the behavior of others is consistent with these standards and aligns with the values of the organization.
- ♦ **Communicate Effectively:** Speak, listen and write in a clear, thorough and timely manner using appropriate and effective communication tools and techniques.
- ♦ **Creativity/Innovation:** Develop new and unique ways to improve operations of the organization and to create new opportunities.
- ♦ **Foster Teamwork:** Work cooperatively and effectively with others to set goals, resolve problem, and make decisions that enhance organizational effectiveness.
- ♦ **Lead:** Positively influence others to achieve results that are in the best interest of the organization.
- ♦ **Make Decisions:** Assess situations to determine the importance, urgency and risks, and make clear decisions which are timely and in the best interests of the organization.
- ♦ **Organize:** Set priorities, develop a work schedule, monitor progress towards goals, and track details/data/information/activities.
- ♦ **Plan:** Determine strategies to move the organization forward, set goals, create and implement actions plans, and evaluate the process and results.
- ♦ **Solve Problems:** Assess problem situations to identify causes, gather and process relevant information, generate possible solutions, and make recommendations and/or resolve the problem.

### *Experience*

- ♦ More than 3 years of Environmental management experience, preferably in Maritime Sector

- ◆ Experience in operation, maintenance and repair of environmental systems, advantage if experienced in bilge, ballast, waste treatment and incineration systems
- ◆ Solid project management and relationship building experience to pull together and manage board and shore side technical and commercial teams

### **Working conditions**

- ◆ Environmental Port Manager shall be located in one of the four major ports in Nigeria ( Lagos, Port Harcourt, Warri or Calabar)
- ◆ Environmental Port Manager shall work in the field and office environment but the purpose of the job may sometimes take them to non - standard workplaces.
- ◆ Environmental Port Manager will work Monday – Friday 8am-5pm; Saturday 9am-5pm but may be required to work some evenings.

### **The Company provides**

- ◆ **One Year Contract (Renewable)**
- ◆ **Starting Monthly Base Salary**
- ◆ **Local Monthly Allowance**
- ◆ **Flight ticket to Nigeria**
- ◆ **Vacation** - 2 times (2+2 weeks) paid vacation per year with a round trip ticket (six months apart)
- ◆ **Visa and Work permit**
- ◆ **Local Health Insurance**
- ◆ **Company Cell Phone**
- ◆ **Accommodation** - The Company shall provide properly equipped housing in a secured environment at the location of work covering all household expenses as innumerate ( electricity, water, internet, TV, AC)
- ◆ **Travel and Mobility** - The Company shall provide airfare, accommodation as required by role during official trips as well as official vehicle with driver at location of work
- ◆ **Work Tools**- The Company shall provide a lap top, internet connection and other work related equipment when necessary or employee may use his/her personal lap top if any